

Minutes of the meeting of the **LICENSING COMMITTEE** held at the Council Offices, Whitfield on Thursday, 13 June 2013 at 9.30 am.

Present:

Councillors: B W Butcher  
R J Thompson  
P M Beresford  
J A Cronk  
B Gardner  
S M Le Chevalier  
S R Nicholas  
M J Ovenden  
M A Russell  
A R Smith  
C J Smith  
J M Smith  
P Walker

Officers: Solicitor to the Council  
Team Leader – Democratic Support  
Democratic Support Officer

46 ELECTION OF A CHAIRMAN

It was moved by Councillor S R Nicholas, duly seconded and

RESOLVED: That Councillor B W Butcher be elected Chairman of the Committee for the ensuing Council year.

47 APPOINTMENT OF A VICE-CHAIRMAN

It was moved by Councillor A R Smith, duly seconded and

RESOLVED: That Councillor R J Thompson be appointed Vice-Chairman of the Committee for the ensuing Council year.

48 APOLOGIES

Apologies for absence were received from Councillors P S Le Chevalier and S C Manion.

49 DECLARATIONS OF INTEREST

There were no declarations of interest made by Members.

50 MINUTES

The Minutes of the meeting of the Committee held on 26 February 2013 were approved as a correct record and signed by the Chairman.

51 MINUTES OF SUB-COMMITTEE MEETINGS

The Minutes of the meetings of the Licensing Sub-Committees held on 3 April 2013 and 19 April 2013 were received and noted.

52 LICENSING ACT 2003 AND GAMBLING ACT 2005 - APPOINTMENT OF LICENSING SUB-COMMITTEES AND CHAIRMEN OF SUB-COMMITTEES

The Committee considered the report of the Democratic Services Manager which suggested the composition of the five Licensing Sub-Committees. It took into account previous practice, the need to avoid conflicts of interest for Ward Members and for newly appointed Members to gain experience.

RESOLVED: That the five Licensing Committees and their Chairmen for the ensuing Council year be as follows:

- (a) Councillors B W Butcher (Chairman), S C Manion and M A Russell
- (b) Councillors P M Beresford (Chairman), S R Nicholas and J M Smith
- (c) Councillors A R Smith (Chairman), M J Ovenden and P Walker
- (d) Councillors P S Le Chevalier (Chairman), B Gardner and C J Smith
- (e) Councillors S M Le Chevalier (Chairman), R J Thompson and J A Cronk

53 FREQUENCY OF SCHEDULED LICENSING COMMITTEE MEETINGS

The Committee considered the report of the Director of Governance identifying the range of options to the Licensing Committee in respect of its frequency of scheduled meetings. The Council's licensing functions were primarily exercised through the five Licensing Sub-Committees and the consequence of this was that the Licensing Committee had little in the way of regular business to transact which has resulted in a number of meetings of a very short duration.

The Committee considered the options set out in the report. The consensus of opinion was that the Licensing Committee should meet prior to a meeting of Council and that the starting time should be reflective of the amount of business to transact.

Councillor B Gardner asked that officers look to reduce the size of the Committee membership in the coming year 2014/15 and the Committee was advised that it be composed of at least 10 members.

RESOLVED: That the Licensing Committee meet prior to meeting of the Council and that the starting time be arranged by the Democratic Support section, in conjunction with the Chairman, once the business to be transacted is known.

The meeting ended at 9.45 am.